

**PERFORMANCE MEASUREMENT AND MANAGEMENT SYSTEM (PMMS)
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**

OFFICE PERFORMANCE COMMITMENT AND REVIEW

I, **ASUNCION M. ORDOÑA**, Head of Technical Education and Skills Development Authority ORIENTAL MINDORO PROVINCIAL OFFICE commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 31, 2017.

RATING SCALE
5 - Outstanding (Extraordinary level of achievement)
4 - Very Satisfactory (Performance exceeded expectations)
3 - Satisfactory (Performance met expectations)
2 - Unsatisfactory (Performance failed to meet expectations)
1 - Poor (Performance was consistently below expectations)

MFO	Success Indicators (Targets + Measures)	Alloted Budget	Division/Individual Accountable	Accomplishments (for the month of _____)	Self-Rating	Validated Rating	Remarks (for validation purposes)
Employability Increased and/or Enhanced							
	85% Percentage of TVET Graduates that were certified*	10,000.00	Operations/R. Reyes				
	65% Percentage of graduates from Technical Vocational Courses that are employed*	10,000.00	Operations/J. Hernandez				
MFO 1: TESD Policy Services							
	21 Number of plans/policies developed/issued and disseminated*	10,000.00	Operations/R. Reyes				
	86% Percentage of policies that are updated, issued and disseminated in the last three (3) years*	5,000.00	Operations/R. Reyes/BD Mendoza				
	93% Percentage of stakeholders who rate policies as good or better*	10,000.00	Operations/R. Reyes				
	46 Number of techvoc providers provided with Labor Market Intelligence Reports (LMIRs)	5,000.00	Operations/R. Reyes				
	1 Number of Regional and Provincial Technical Education and Skills Development Plan 2017-2022 formulated	10,000.00	Operations/A. Calibod				
	1 Number of Institutional Development Plan 2017-2022	5,000.00	Operations/A. Calibod				
	1 Number of Regional and Provincial TVET Situationer prepared and posted in the website	5,000.00	Operations/A. Calibod				
MFO 2: TESD Services							
Operations of TESDA Schools							
	997 Number of TESDA Technology Institutions (TTIs) enrollees *	6,000.00	Operations/J Hernandez				
	897 Number of TTIs graduates *	6,000.00	Operations/J Hernandez				
	65% Percentage of TTIs graduates who are employed *	6,000.00	Operations/J Hernandez				
	100 Average number of training hours per trainee *		Operations/J Hernandez				
	90% Percentage of training applications acted upon within two (2)		Operations/J Hernandez				
	1 Training Calendar of TTIs submitted to NITESD	6,000.00	Operations/J Hernandez				
Institution-based Programs							
	11,155 Number of Enrolees	60,000.00	Operations/J Hernandez/R Reyes				
	10,040 Number of Graduates	60,000.00	Operations/J Hernandez/R Reyes				

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MFO	Success Indicators (Targets + Measures)	Alloted Budget	Division/Individual Accountable	Accomplishments (for the month of _____)	Self-Rating	Validated Rating	Remarks (for validation purposes)
Enterprise-based/Apprenticeship Programs	126 Number of Enrolees	18,900.00	Operations/BD Mendoza/J				
	113 Number of Graduates	18,950.00	Hernandez/ R Reyes Operations/BD Mendoza/J				
Community-based Programs	7,920 Number of Enrolees	594,000.00	Operations/J Hernandez/ R Reyes				
	7,128 Number of Graduates	534,600.00	Operations/J Hernandez/ R Reyes				
Training for Work Scholarship Program (TWSP)	1,645 Number of TWSP subsidized enrolees*	50,000.00	Operations/R Marasigan				
	1,481 Number of TWSP subsidized graduates*	3,500,000.00	Operations/R Marasigan				
Private Education Student Financial Assistance (PESFA)	123 Number of Enrolees	20,000.00	Operations/R Marasigan				
	111 Number of Graduates	17,500.00	Operations/R Marasigan				
Special Training for Employment Program (STEP)	178 Number of Enrolees	20,000.00	Operations/R Marasigan				
	160 Number of Graduates	15,000.00	Operations/R Marasigan				
Barangay-based Scholarship Program	383 Number of barangays surveyed for skills mapping	10,000.00	Operations/BD Mendoza				
On-line Scholarship Application	100% Percentage of applicants assisted	5,000.00	Operations/BD Mendoza				
Walk-in Scholarship Application	100% Percentage of applicants assisted	5,000.00	Operations/BD Mendoza				
Skills Training for Drug Dependents	75 Number of drug dependents trained	5,000.00	Operations/A Calibod				
	20 Number of inmates and immediate members of their families trained	5,000.00	Operations/A Calibod				
OFWs' Reintegration	27 Number of OFWs provided assistance	5,000.00	Operations/R Reyes				
	70 Number of Indigenous People (IP) trained	10,000.00	Operations/M Rabulan				
Expanded Training Program for Persons with Disabilities (PWDs)	25 Number of PWDs trained	10,000.00	Operations/BD Mendoza				
	50 Number of women trained	10,000.00	Operations/R Reyes				
Continuing Program for TESDA Alumni	50 Number of TESDA Alumni trained	25,000.00	Operations/A Calibod				
Skills Program for Entrepreneurs and Families	200 Number of Entrepreneurs and Families trained	10,000.00	Operations/A Calibod				
	2 Number of partnership forged	5,000.00	Operations/A Calibod				
Strengthen linkages with SUCS/LUCs Industrial Sector	1* Number of partnership forged	5,000.00	Operations/M Rabulan				
	50 Number of Uniformed Personnel trained	25,000.00	Operations/A Calibod				
Special Skills Program for Solo Parents	50 Number of Solo Parents trained	10,000.00	Operations/R Reyes				
	15 Number of TVET Trainers Trained (TM Level I)	10,000.00	Operations/A Calibod				
Trainers Development	4 Number of TVET Trainers provided with skills upgrading	10,000.00	Operations/A Calibod				
	11,155 Number of persons profiled	55,775.00	Operations/R Reyes				

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MFO	Success Indicators (Targets + Measures)	Alloted Budget	Divisions/Individual Accountable	Accomplishments (for the month of _____)	Self-Rating	Validated Rating	Remarks (for validation purposes)
MFO 3: TESD Regulation Services							
TVET Program Registration and Accreditation Services	19 No. of new programs registered *	95,000.00	Operations/R Reyes				
	1% Percentage of compliance audit breaches at not more than 1% of total TVET programs audited *	12,000.00	Operations/R Reyes				
Competency Assessment and Certification of Skilled Workers	166 Number of Programs audited	166,000.00	Operations/R Reyes				
	9,694 Number of skilled workers assessed for certification *	758,000.00	Operations/M Rabulan				
	8,240 Number of certified	720,000.00	Operations/M Rabulan				
	85% Percentage of graduates in programs with training regulations certified within five (5) days after graduation *	50,000.00	Operations/M Rabulan				
Accreditation of Competency Assessors and Assessment Centers	80% Percentage of skilled workers issued with Certification within seven (7) days of their application *	50,000.00	Operations/M Rabulan				
	51 Number of qualifications of Assessment Centers audited	20,000.00	Operations/M Rabulan				
Support to Operations (STO)	10 Number of assessors trained/accredited	10,000.00	Operations/M Rabulan				
	5 Number of new assessment centers accredited	15,000.00	Operations/M Rabulan				
Communication Program							
	1 2017 TESDA Communication Plan prepared and submitted to Central Office	3,000.00	Operations/BD Mendoza				
	5 Number of good news submitted to Regional Office	3,000.00	Operations/BD Mendoza				
	2 Number of press releases prepared and submitted to Regional Office	5,000.00	Operations/BD Mendoza				
	100% of request for TV appearance/radio guesting attended	5,000.00	Operations/BD Mendoza				
Partnership and Linkages	1 Number of Press briefings conducted	5,000.00	Operations/BD Mendoza				
	5 Number of partnership forged	10,000.00	Operations/A Ordoña				
Training Implementation Report of Training Calendars	4 Quarterly Training Implementation Report submitted as scheduled	6,000.00	Operations/A Calibod				
Performance Monitoring Report	12 Monthly performance monitoring report submitted to CO every 3rd working day after the reference month	10,000.00	Operations/J Hernandez				
2017 Institutional Awards	1 Number of regional candidates participated in the national awards	10,000.00	Operations/A Calibod				
STAR Rating Awards	1 Number of TTI Programs enrolled to Star Rating Awards	2,000.00	Operations/A Calibod				
Gender and Development (GAD)	1 2019 GAD Plan and Budget and 2017 GAD Accomplishment Report prepared and submitted to TWC/PCW thru GMMS not later than end of March 2018	5,000.00	Operations/R Reyes				
Establishment of a Quality Management System (QMS)	1 ISO certification sustained and/or upgraded (ie. ISO 9001:2015)	100,000.00	Admin/ML Del Mundo				
Citizens Charter/Anti-Red Tape Act (ARTA) Implementation	2 Semestral reports both for ARTA implementation and citizens feedback results submitted to HRMD not later than the 30th day following the reference semester	2,000.00	Admin/ML Del Mundo/A Ordoña				
General Administration and Support Services (GASS)							
Integrity Development Plan	100% of SALN of all staff submitted to oversight agencies by 30 April 2017	5,000.00	Admin/ML Del Mundo				
Strategic Performance Management System	1 2017 OPCR submitted to Office PMT	5,000.00	Admin/ML Del Mundo/A Ordoña				
	1 Annual OPCR Accomplishments with self-ratings submitted to the Office PMT	5,000.00	Admin/ML Del Mundo/A Ordoña				

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MFO	Success Indicators (Targets + Measures)	Allotted Budget	Division/Individual Accountable	Accomplishments (for the month of _____)	Self-Rating	Validated Rating	Remarks (for validation purposes)
	1	5,000.00	Admin/ML Del Mundo/A Ordoña				
	2	5,000.00	Admin/ML Del Mundo/A Ordoña				
	1	5,000.00	Admin/ML Del Mundo/A Ordoña				
Financial Management (Fund Utilization)	100%						
	100%	1,000.00	Admin/R Marasigan				
	12	1,000.00	Admin/R Marasigan				
	4	1,000.00	Admin/R Marasigan				
Financial Accountability	12	1,000.00	Admin/R Marasigan				
	100%	5,000.00	Admin/ML Del Mundo				
	12	5,000.00	Admin/ML Del Mundo				
Compliance to COA Observations	100%	5,000.00	Admin/ML Del Mundo				

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WFO	Success Indicators (Targets + Measures)	Allotted Budget	Division/Individual Accountable	Accomplishments (for the month of _____)	Self-Rating	Validated Rating	Remarks (for validation purposes)
HRD Interventions (Recruitment and Selection)	4	5,000.00	Admin/ML Del Mundo	Quarterly reports submitted to Central Office/oversight agencies every 5th day of the month following the reference quarter - 100% Settlement of Suspensions within the prescribed period (within 90 days) - Appeal on Notices of Disallowance (if any) submitted to COA within the prescribed period (within 6 months)			
	1	1,000.00	Admin/ML Del Mundo	Issued appointments to 80% of vacant positions with SG 17 and below by end of December 31, 2017			
	80%	1,000.00	Admin/ML Del Mundo	Programs for 2017 under the Workforce Training and Investment Plan implemented by end of December 2017			
	1	1,000.00	Admin/ML Del Mundo	Training opportunities to 80% of staff provided by end of the year			
TESDA Green Program Implementation Transparency Seal Compliance	1	10,000.00	Admin/ML Del Mundo/M Rabulan	TESDA Green Programs implemented and sustained year-round			
	100%	1,000.00	Admin/ML Del Mundo/A Ordoña	100% compliance with Transparency Seal requirements in accordance with 2017 General Appropriations Act (GAA), IATF Memorandum Circular 2015-1, and other Joint Circulars and Memorandum that may be issued by agencies in authority:			
	1	1,000.00	Admin/ML Del Mundo/A Ordoña	- Agency's mandates and functions, names of its officials with their position and designation, and contact information.			
	1	1,000.00	Admin/ML Del Mundo/A Ordoña	- Approved budgets and corresponding targets immediately upon approval of 2017 GAA.			
	1	1,000.00	Admin/ML Del Mundo/A Ordoña	- Modifications made pursuant to the general and special provisions in GAA 2017			
	1	1,000.00	Admin/ML Del Mundo/A Ordoña	- Annual Procurement Plan (APP), contracts awarded and the name of contractors/suppliers/ consultants - every end of quarter			
	1	1,000.00	Admin/ML Del Mundo/A Ordoña	- Major program and projects categorized in accordance with the 5 KRAs under EO 43, s. 2011 and their target beneficiaries			
	1	1,000.00	Admin/ML Del Mundo/A Ordoña	- Status of implementation of said programs/projects and project evaluation and /or assessment reports - every end of quarter.			
	1	1,000.00	Admin/ML Del Mundo	- Budget and Financial Accountability Reports, pursuant to COA and DBM J.C. No. 2014-1 dated July 1, 2014			
	1	1,000.00	Admin/ML Del Mundo	- Annual Reports on the status of income authorized by law to be retained and/or used and be deposited outside of the National Treasury, which shall include the legal basis for its retention and/or use, the beginning balance, income collected and its sources, expenditures and ending balances for the preceding fiscal year			
	1	1,000.00	Admin/ML Del Mundo	- System Ranking of Delivery Units and Individuals			
	1	1,000.00	Admin/ML Del Mundo	- Quality Management System Certified by international certifying body or Agency Operations Manual			
	1	1,000.00	Admin/ML Del Mundo	- Status of Cases (if applicable), as required under Administrative Order No. 340, s. 2013: • Pending Cases • Released Decision • Cases with Entry Judgement			

MFO	Success Indicators (Targets + Measures)		Alloted Budget	Division/Individual Accountable	Accomplishments (for the month of _____)	Self- Rating	Validated Rating	Remarks (for validation purposes)
	1	- Net Worth of Officials, as required under CSC Republic Act No. 6713	1,000.00	Admin/ML Del Mundo				
	1	- COA Annual Audit Report	1,000.00	Admin/ML Del Mundo				
<p>Final Average Rating</p> <p>Adjectival Rating</p>								
<p>Prepared and Submitted by: </p>								
<p>ASUNCION M. ORDOÑA Executive/Regional Directors/Project Managers/Unit Head</p>								
<p>Approved by: </p>								
<p>CARLOS C. FLORES, CESO IV Regional Director</p>								